

Chinese and American Forum on Legal Information & Law Libraries

Annual Meeting

Sunday July 15, 2018

Diamond Tavern, Baltimore Hilton

9:30 a.m. – 11:30 a.m.

Present: Evelyn Ma, Sergio Stone, Frank Liu, Alex Zhang, James Duggan, Billie Jo Kaufman, Faye Jones, Joyce McCray Pearson, George Prager, Anne Mostad-Jensen, Bob Hu, Sherry Xin Chen, Yvonne Chandler

I. Call to Order – Billie Jo Kaufman and James Duggan

Billie Jo Kaufman and James Duggan called the meeting to order.

II. Introductions - officers, board members, and other attendees

All of the meeting participants introduced themselves.

III. Report by the Treasurer – Billie Jo Kaufman

The treasury balance is \$19150.40. The only expense during the year was a \$20 fee for the website.

IV. Committee reports

1. Nominations Committee - Sergio Stone, Chair

Billie Jo taking over as co-chair for Wei Luo. Faye Jones has agreed to serve a three-year term on the board. Alex Zhang has agreed to serve again on the board. Members were elected by acclamation.

2. Finance and Fundraising Committee - Billie Jo Kaufman, Chair

Billie Jo Kaufman gave the financial report earlier in the meeting. She has received approval from her dean to use the new conference center at American University for the CAFLL conference. She just needs approval for X amount of dollars to reserve for specific dates. Catering and discount hotel arrangements are available. There was a brief discussion of potential travel issues surrounding the conference.

3. Membership and Public Relations - Robert Hu, Co-chair and Evelyn Ma, Co-chair

The membership and public relations committee sent out an email out early in April to solicit new members. There are several new members. There are also several institutional renewals outstanding. There are new Asian law programs at several schools and the group discussed approaching them about institutional membership. Billie Jo Kaufman and James Duggan will work on an announcement. It was asked whether or not we are tracking renewals of existing members and the group considered ways of tracking current member renewal. After the treasury report Frank Liu brought up the idea of using some of the CAFLL fund to update the CAFLL website. There was serious discussion about the idea and the co-chairs agreed to look into this.

4. **Education and Conference Planning Committee** - Vicki Szymczak, Co-Chair and Ning Han, Co-chair

Unfortunately, neither Vicki Szymczak or Ning Han were unable to attend the meeting. James Duggan, Billie Jo Kaufman and the committee co-chairs will set up a conference call in the near future to determine what progress the committee has made. There was a brief discussion of Education and Conference Planning Committee historical composition.

5. **Translation and Publications Committee** – No Report
6. **Resource Sharing Committee** - No Report
7. **International Exchanges** - No Report
8. **Other Matters** – No additional matters.

V. 2019 Conference Planning

There was considerable discussion about the timing and length of the conference. It was decided that the CAFLL conference should be before the AALL Annual Meeting. Housing issues were considered again. There are hotel discounts associated with the conference center and there are dorms available at American University. The group brainstormed potential themes and titles for the conference. It was suggested that the focus be on Artificial Intelligence (AI) and other data-related topics. Frank Liu informed the group about the important work the Supreme People’s Court is doing with the China Justice Big Data Institute (CJBDI), established in 2017. They are collecting and analyzing a massive amount of judicial information, with some very interesting results. The final topic was the availability of translation resources at American University. There will be translation resources available.

Meeting was adjourned.

Submitted by:

Anne Mostad-Jensen, CAFLL member

