

2011 Conference of the Chinese and American Forum on Legal Information and Law Libraries (CAFLL)

Date: Friday, July 22, 2011 to Saturday, July 23, 2011

Location: Pennsylvania Convention Center - Philadelphia, PA, U.S.A.

The Chinese and American Forum on Legal Information and Law Libraries (CAFLL) promotes the accessibility of legal information and fosters the education of legal information professionals in the United States and China. The 2011 Conference will feature three themes: American law libraries; the evolving trends in law librarianship; and future collaboration between AALL members and Chinese colleagues.

Speaker Deadlines for Presentation Handouts, Release Form and Program Information

Thanks for agreeing to be a speaker at the 2011 Conference of the Chinese and American Forum on Legal Information and Law Libraries (CAFLL). Here are some deadlines to keep in mind.

*Conference Program: **submissions due 4/1/11***

For the printed and online conference program, speakers should submit the following (in English and Chinese if possible) by 4/1/11:

- A *brief* abstract (under 100 words) describing the content of their presentation
- A *brief* bio (under 100 words)
- A current photo

*Presentation Handouts and Post-Conference Publication: **submissions due 6/1/11***

To enhance communication and allow attendees to review the presentation content in advance of the conference, speakers are expected to submit their presentation handouts, remarks and/or power points by 6/1/10. It is CAFLL's intention to post the materials on the CAFLL website so that they are publically available on a permanent basis. The materials should be in both English and Chinese if possible.

*Speaker Release Form: **form due 6/1/11***

Please fill out the attached speaker release form and send it in with your presentation handouts so that we have your permission to post the materials online.

Send presentation handouts, bio/abstract/photo, and form *electronically* by above deadlines to:

Wei Luo, Director of Technical Services and Lecturer in Law
Washington University School of Law Library
Phone: (314) 935-8045
Email: luo@wulaw.wustl.edu

Speaker Release

2011 Conference of the Chinese and American Forum on Legal Information and Law Libraries (CAFLL)

Please fill out the release form and send it in with your presentation handouts so that we can post the materials online.

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2011 年中美法律信息和法律图书馆论坛 (CAFLL)

日期: 2011 年 7 月 22 日 (星期五) 至 2011 年 7 月 23 日 (星期六)

地点: 美国宾夕法尼亚州, 费城会议中心

中美法律信息和法律图书馆论坛（CAFL）旨在促进中美两国在获取法律信息和培养法律信息专业人员方面的发展。2011年大会将涵盖三项主题：关于美国法律图书馆；法律图书馆的变化趋势；中美两国法律以及法律信息专业成员和同事间的未来合作。

1. 有关大会报告的若干截止时间：

2011年4月1日：提交报告稿以及相关材料

为了便于印刷和在线发表会议程序，作者/报告者应于2011年4月1日之前提交下列材料（如有可能请提供英文和中文两种文字）

- 关于大会报告的简短摘要（约100字）
- 作者/报告者个人简历（约100字）
- 作者/报告者个人近照

2011年6月1日：提交报告有关的辅助材料以及会后准备出版的材料

为了便于与会者在参会前充分了解大会内容以及同行间的相互沟通，我们希望作者/报告者在

2011年6月1日前提交其讲稿或幻灯片以及其他有关材料，以便CAFL通过互联网发表。如有可能，材料应以中英文两种文字提交。

2011年6月1日：《作者/报告者同意书》

请填写《作者/报告者同意书》。

2. 请将以上三部分材料送交与：

罗伟先生

华盛顿大学法学院图书馆

技术服务部主任/法律讲师

电话：（314）935-8045

电子邮箱：luo@wulaw.wustl.edu

2011年中美法律信息和法律图书馆论坛（CAFL）

《作者/报告者同意书》

（请填写以下表格并将其连同您的报告材料一并提交，以便CAFL合法、及时地通过互联网公布

大会材料)

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签名: _____

日期: _____